

Terry Bison Ranch Resort

Catering Policies

Menu Selections

General Catering Information

Thank you for considering the Terry Bison Ranch Resort as the possible host and site for your upcoming event. We will make every effort possible to please you and your guests in every way possible. We have found, that by having certain guidelines and procedures in place, we will be better able to ensure you that your event will go smoothly, without any problems and that you will get everything you would expect from your caterer and more. On the next page you will find a list of different catering options, pricing information, and services that we offer here at the Ranch. Our sales department will happily show you all of the different building options that will fit not only your group size, but your budget as well. We will sit down with you 1 on 1 to help you design everything from the foods you want to the feelings you hope to capture. We know how important it is for your event to not only go smooth, but to impress everyone in regards to our professionalism, promptness, and quality of service. We will strive to make sure that you are satisfied with the quality of not only our products and services, but the attention paid to your every need, by our caring staff members, as well as the professionalism of our sales team to make your event one to remember.

We will show you many different catering options from the casual picnic style 'burgers and dogs' to our higher caliber meal of carved prime rib of beef or bison steaks cooked to order. We can even incorporate your meal with a tour to the bison herd or maybe serve you on our TRX (Terry Rail Express) Old Fashioned Dinner Car where you would be able to enjoy your party while "surfing the rails" as we say here at the Ranch. There is no group too small or too big for us to accommodate. Just because you don't see a particular meal on our sheets doesn't mean we can't make it. We have only put in print our most popular menu items but can work out almost any meal you can dream up. Let us know if there is a menu you would like to have and together we will design it to your satisfaction and put a price on it that is fair to us both. This all being said we can only prepare 1 meal selection for your group but can accommodate for food allergies or dietary needs as well as offer a vegetarian option if requested. Just let us know 7 days in advance so we have time to obtain the products. You will be charged based on your final headcount plus any additions.

Food and Beverage

All food and drinks with the exception of the Wedding cake and Grooms cake must be prepared and provided by TBR **unless** you have agreed to all the terms and conditions of the self-catered facilities statement. Menus for your function that are catered by TBR must be confirmed at least 2 weeks prior to your event. We will prepare food for your guaranteed guest count plus an additional 20% in case your numbers go up unexpectedly. Due to our food safety policy and the fact that we over-prepare 20% above your head account, NO food is available to be packaged to go or taken off the premises. Further, TBR, as a Ranch licensee of the liquor commission is responsible for all sales and service of any and all alcoholic beverages in accordance with Wyoming state law. Any outside alcohol brought on the premises will be reported to law enforcement and they will be called out to the property. If found more than once your event will be ended immediately and billed in full.

Under no circumstances may any group be allowed to bring in any alcoholic beverages. Alcohol cannot be served to anyone under the age of 21.

Deposits and Payments

We require a non-refundable deposit of \$350.00 along with the signed contract to secure your event date. The \$350.00 deposit will be applied towards the final billing which is due upon arrival (or before) the contracted event. In order to properly prepare function, it is important to get your final head count 48 hours in advanced. If we don't get these number from you we will assume that the number on the contract is correct and we will prepare and bill accordingly. All quotes are good for 30 days without a signed contract and deposit. We accept Cash, Check, Visa, Master Card, and Discover Card only. Credit Card payments will be assessed a 5% processing fee. We require a \$400 damage deposit. This deposit is refunded in full or in part, after the completion of your event & assessment of damages has been completed by a member of management. Your signed contract reflects that you agree with all terms and conditions set forth. TBR is not a child care facility. It is the responsibility of the parents to maintain constant supervision of their children. Any damages occurring by children will be assessed, charged and collected immediately from the parents.

*Added to the subtotal of every billing will be an 18% service charge and a 6% tax rate

*A service charge of 18% APR is charged to all account that are past due by 30 days.